PRIME STEEL FRAMING LLC

Division 09 Takeoff Services · Lynn, Massachusetts

Confidentiality & One-Contractor-Per-Project Policy

Your bid documents are sensitive. When you send us your plans, you are trusting us with information your competitors should never see. This page states, in plain terms, exactly how we handle that trust.

1. Your documents stay confidential.

Plans, specifications and addenda you send us are received for one purpose only: preparing your takeoff. They are never shared, sold, published or shown to any third party.

2. Your numbers stay yours.

The quantities we prepare for you, and any commercial information you share with us — pricing, bid strategy, deadlines — are never disclosed to anyone.

3. One contractor per project.

We never prepare a takeoff of the same project for two competing contractors. Before accepting a project, we check our internal project register. If we are already working on that project for another contractor, we decline the second request — no exceptions.

4. Versions are logged and controlled.

Every drawing set and addendum we receive is recorded with its date and revision. Original quantities are kept separate from revised quantities, so you always know which version of the plans your numbers came from.

What this policy is — and is not

This is our commercial policy and our working practice, stated in writing so you can hold us to it. It is not a legal certification, and we do not claim security certifications we have not obtained. If your company requires a signed confidentiality agreement before sending plans, send us yours — we will review it and sign it when its terms match this policy.

Questions about how a specific project would be handled? Ask before you send your plans: primesteelframingllc@gmail.com · (781) 479-3554. We can communicate in English or Spanish.